



EMPLOYEE EVALUATION SHEET

Employee Name: _____

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|---|--|
| Set a doorjamb plumb, level, and square | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Hand a door by use of router jig or chisel and butt gauge and obtain correct and accurate margins | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Apply doorstop | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Install a cylinder lock, mortise lock, rim lock | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Trim a door with casing obtaining a perfect miter by use of a miter box, biscuit jointer, block plane, rasp, sandpaper etc. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Set a window plumb and level | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Trim a window with casing, stool and apron | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Apply mitered returns to the stool and apron | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Install one and two-piece baseboard neat and precise | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Cope one-piece base and base cap | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Splice mouldings leaving the joint virtually unnoticeable | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Install and cope crown moulding of varying size | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and install wood flooring | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and cut a stair carriage based on reading blueprints | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Install skirt board, risers, treads, newel posts, handrail, and balusters | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Install kitchen cabinets according to a designer's plan | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Run exterior cornice as a lead man | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and run siding around the entire perimeter of a house | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Read blueprints | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Produce accurate material takeoffs for framing and trim materials | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and construct a deck | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout footings for a house foundation | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout a floor deck | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and frame a bay window | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and cut common rafters | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and cut hips and valley rafters | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Layout and cut jack rafters | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Set truss rafters | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Hand and finish drywall | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Set an instrument and use to establish a level plane

Yes No

Layout and construct interior partitions

Yes No

Layout and construct exterior partitions

Yes No

If the answer to any of the above questions is no, do you wish to learn how?

Yes No

Do you drive a pickup, van, sport utility vehicle, or car? Circle answer.

List the trade journal magazines you subscribe to. _____

List the power tools you own. _____

List the hand tools you own. _____

Explain in detail your goals and objectives as an employee of this company.
